

# Calvary Episcopal Church

3766 Clifton Ave. Cincinnati, OH 45220

[www.calvaryclifton.org](http://www.calvaryclifton.org)

## INQUIRY FOR USE OF CHURCH FACILITIES

Date of Use \_\_\_/\_\_\_/\_\_\_\_\_

Time of Use \_\_\_\_\_a.m./p.m. To \_\_\_\_\_a.m./p.m.

Event Time From \_\_\_\_\_a.m./p.m. To \_\_\_\_\_a.m./p.m.

Event Description \_\_\_\_\_

Name of Event/Group \_\_\_\_\_

Number of people expected \_\_\_\_\_

Space requesting: \_\_ Sanctuary/Nave (Church) \_\_ Hannaford Hall \_\_ Burton Room

\_\_ Kitchen \_\_\_ Outside grounds \_\_\_ Other

Other Requirements \_\_\_\_\_

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CONTACT PERSON NAME \_\_\_\_\_

CONTACT PERSON PHONE \_\_\_\_\_

CONTACT PERSON EMAIL \_\_\_\_\_

**You will be notified by email when your request is approved.**